

Margaret E. Heggan Free Public Library of the Township of Washington

November 16, 2016 Meeting Minutes

Time and Place: The meeting of the Board of Trustees of the Margaret E. Heggan Free Public Library was called to order by Board President Joanne Robertson in the Conference Room at the Margaret E. Heggan Free Public Library, 606 Delsea Drive, Sewell, NJ on November 16, 2016, at 6:34 p.m.

Sunshine Law Statement: A notice was read that was published and posted according to the NJ Open Public Meetings Act.

Quorum: Gary Breen, Mary Breslin, David Bruce, Barbara Julian, Carole McNaughton, Joanne Robertson, Jane Crocker

Also Present: Sheila Mikkelson, Library Director; Dina Meddings, Board Secretary

Absent: Roy Dawson; Paula Smith; Joseph Alacqua, Esq.; Nick Fazzio, Council Liaison

Minutes: It was moved by Jane Crocker and seconded by David Bruce to approve the minutes of the October 2016 Board meeting. All in favor with Gary Breen abstaining due to absence at the October meeting. Motion carried.

President's Report: Joanne did not have a formal report, as this month's focus was on the 2017 budget.

Treasurer's Report: Resolution No. 2016-40 was moved by Mary Breslin and seconded by Gary Breen to authorize payment of all obligations on the November 2016 bill list, in the amount of \$373,078.50. All in favor. Passed unanimously.

Director's Report: Sheila explained the need for a proposed resolution for budget amendment as below and then presented the proposed 2017 budget.

Resolution No. 2016-41 was moved by David Bruce and seconded by Carole McNaughton to authorize the transfer of \$13,709.99 from the salary contingency to the 2016 Furnishings/Equipment Account #508 for replacement of the book return and 21 staff and public computers. All in favor. Passed unanimously.

It was moved by Jane Crocker and seconded by Mary Breslin to approve the 2017 budget. All in favor. Motion carried.

Adjournment: It was moved by Jane Crocker and seconded by Gary Breen to adjourn the meeting at 7:15 p.m. All in favor. Motion carried.