

Margaret E. Heggan Free Public Library of the Township of Washington

May 17, 2017 Meeting Minutes

Time and Place: The meeting of the Board of Trustees of the Margaret E. Heggan Free Public Library was called to order by Board Secretary David Bruce in the Conference Room at the Margaret E. Heggan Free Public Library, 606 Delsea Drive, Sewell, NJ on May 17, 2017, at 6:35 p.m.

Sunshine Law Statement: A notice was read that was published and posted according to the NJ Open Public Meetings Act.

Quorum: Mary Breslin, David Bruce, Barbara Julian, Carole McNaughton, Paula Smith, Jane Crocker

Also Present: Joseph Alacqua, Esq.; Sheila Mikkelson, Library Director; Dina Meddings, Board Secretary

Absent: Gary Breen; Roy Dawson; Joanne Robertson; Nick Fazzio, Council Liaison

Minutes: It was moved by Jane Crocker and seconded by Paula Smith to approve the minutes of the March 2017 Board meeting. All in favor. Motion carried.

It was moved by Paula Smith and seconded by Carole McNaughton to approve the minutes of the April 2017 Board meeting. All in favor. Motion carried.

President's Report: Joanne was absent and did not submit a formal report but suggested everyone review the informational handouts received at the April 29 trustee training (copies provided in board packets). The Board also needs an additional 4½ hours of training for the year, which can be obtained online (information provided at meeting).

Joanne notified the Board of her resignation of the office of President effective May 18, 2017. Resolution No. 2017-20 was moved by David Bruce and seconded by Jane Crocker to appoint Mary Breslin as Board President effective May 18, 2017. All in favor. Passed unanimously.

Treasurer's Report: Resolution No. 2017-21 was moved by Jane Crocker and seconded by Paula Smith to authorize payment of all obligations on the *revised* May 2017 bill list (provided at meeting; includes full/final parking lot payment), in the amount of \$365,751.51. All in favor. Passed unanimously.

Director's Report: Sheila reported that the Friends paid for the new plantings by the main driveway entrance.

Resolution No. 2017-22 was moved by Mary Breslin and seconded by Paula Smith to transfer an additional \$146,862.92 from surplus funds to the 2017 Buildings/Grounds Account #507 and to issue the complete and final payment of \$266,862.92 to Ricky Slade Construction, Inc., for parking lot improvements. All in favor. Passed unanimously.

Adjournment: It was moved by Jane Crocker and seconded by Carole McNaughton to adjourn the meeting at 6:52 p.m. All in favor. Motion carried.