

Margaret E. Heggan Free Public Library of the Township of Washington

August 16, 2017 Meeting Minutes

Time and Place: The meeting of the Board of Trustees of the Margaret E. Heggan Free Public Library was called to order by Board President Mary Breslin in the Conference Room at the Margaret E. Heggan Free Public Library, 606 Delsea Drive, Sewell, NJ on August 16, 2017, at 6:33 p.m.

Sunshine Law Statement: A notice was read that was published and posted according to the NJ Open Public Meetings Act.

Quorum: Gary Breen, Mary Breslin, David Bruce, Barbara Julian, Paula Smith, Mayor Gattinelli, Jane Crocker

Also Present: Sheila Mikkelson, Library Director; Dina Meddings, Board Secretary

Absent: Roy Dawson; Carole McNaughton; Joseph Alacqua, Esq.; Nick Fazio, Council Liaison

Minutes: It was moved by Paula Smith and seconded by Gary Breen to approve the minutes of the July 2017 Board meeting. All in favor with David Bruce abstaining due to his absence at the July Board meeting. Motion carried.

President's Report: Mary did not have a formal report but commented that Mother's Cupboard is in need of food donations.

Treasurer's Report: Resolution No. 2017-31 was moved by David Bruce and seconded by Paula Smith to authorize payment of all obligations on the August 2017 bill list in the amount of \$110,160.70. All in favor. Passed unanimously.

Director's Report: Resolution No. 2017-32 was moved by David Bruce and seconded by Mary Breslin to approve promoting Stephanie Bello-Kurtz and Jaime Wilgus to part-time Senior Library Assistants at the rate of \$17.00 per hour. All in favor. Passed unanimously.

Resolution No. 2017-33 was moved by Gary Breen and seconded by David Bruce to approve hiring Rachel E. Bolt and Cheryl Olizi as part-time Library Assistants at the rate of \$12.00 per hour, each contingent upon a successful background check. All in favor. Passed unanimously.

Resolution No. 2017-34 was moved by David Bruce and seconded by Paula Smith to approve hiring Carly Johnson as a part-time Library Shelver at the rate of \$8.50 per hour, contingent upon a successful background check. All in favor. Passed unanimously.

Sheila reported a successful Truck Night at the library on July 26th with approximately 250 in attendance.

Adjournment: It was moved by Gary Breen and seconded by David Bruce to adjourn the meeting at 6:42 p.m. All in favor. Motion carried.