

Margaret E. Heggan Free Public Library of the Township of Washington

October 18, 2017 Meeting Minutes

Time and Place: The meeting of the Board of Trustees of the Margaret E. Heggan Free Public Library was called to order by Board President Mary Breslin in the Conference Room at the Margaret E. Heggan Free Public Library, 606 Delsea Drive, Sewell, NJ on October 18, 2017, at 6:32 p.m.

Sunshine Law Statement: A notice was read that was published and posted according to the NJ Open Public Meetings Act.

Quorum: Gary Breen, Mary Breslin, Barbara Julian, Carole McNaughton, Paula Smith, Jane Crocker

Also Present: Joseph Alacqua, Esq.; Sheila Mikkelson, Library Director; Dina Meddings, Board Secretary; Elizabeth Moore

Absent: David Bruce; Roy Dawson; Nick Fazzio, Council Liaison; Mayor Joann Gattinelli

Elizabeth Moore was sworn in by Joe Alacqua to fill the remainder of Joanne Robertson's vacated Board Member term expiring on December 31, 2019.

Minutes: It was moved by Paula Smith and seconded by Carole McNaughton to approve the minutes of the September 2017 Board meeting. All in favor. Motion carried.

President's Report: No formal report.

Treasurer's Report: Resolution No. 2017-36 was moved by Gary Breen and seconded by Paula Smith to authorize payment of all obligations on the October 2017 bill list in the amount of \$103,142.98. All in favor. Passed unanimously.

Director's Report: Sheila discussed advocacy materials provided by NJ Libraries Build Communities regarding the NJ Library Construction Bond Act. Submission of the draft budget to the Finance Committee is expected by the end of October.

It was moved by Jane Crocker and seconded by Gary Breen to approve the 2018 Holiday schedule. All in favor. Motion carried.

Sheila arranged for trustee training to be offered after the close of this meeting. This training is a mandatory requirement for state funding. Music at Bunker Hill has acquired grant funding to hold a concert in the library on Friday, December 8, after regular library hours have ended.

Adjournment: It was moved by Jane Crocker and seconded by Gary Breen to adjourn the meeting at 6:47 p.m. All in favor. Motion carried.