

Margaret E. Heggan Free Public Library of the Township of Washington

March 28, 2018 Meeting Minutes

(Rescheduled from March 21, 2018 due to snow closing)

Time and Place: The meeting of the Board of Trustees of the Margaret E. Heggan Free Public Library was called to order by Board President Mary Breslin in the Children's Story Room at the Margaret E. Heggan Free Public Library, 606 Delsea Drive, Sewell, NJ on March 28, 2018, at 6:31 p.m.

Sunshine Law Statement: A notice was read that was published and posted according to the NJ Open Public Meetings Act.

Quorum: Mary Breslin, Roy Dawson, Elizabeth Moore, Paula Smith, Jane Crocker

Also Present: Joseph Alacqua, Esq.; Sheila Mikkelson, Library Director; Dina Meddings, Board Secretary

Absent: Gary Breen; David Bruce; Barbara Julian; Carole McNaughton; Mayor Joann Gattinelli; Nick Fazio, Council Liaison

Minutes: It was moved by Roy Dawson and seconded by Jane Crocker to approve the minutes of the February 2018 Board meeting. All in favor. Motion carried.

President's Report: Mary did not present a formal report.

Treasurer's Report: Resolution No. 2018-12 was moved by Roy Dawson and seconded by Jane Crocker to authorize payment of all obligations on the March 2018 bill list, in the amount of \$96,338.08. All in favor. Passed unanimously. A statement was distributed listing the bills that were paid prior to this date, in accordance with Resolution No. 2018-6.

Director's Report: Sheila reported that she followed up via email with the Boy Scout leader from the February meeting. She thanked the Board for the flowers. She reported successful streaming of the Eagles parade for the public in the meeting room on February 8. Sheila will be working on her yearly goals in the upcoming weeks. She also provided landscaping quotes and recommended the library continue to use JD's Landscaping for the 2018 season.

Resolution No. 2018-13 was moved by Mary Breslin and seconded by Paula Smith to accept JD's Landscaping to provide services for the year 2018 as detailed, for an estimated amount of \$3,240.00. All in favor. Passed unanimously.

Adjournment: It was moved by Mary Breslin and seconded by Roy Dawson to adjourn the meeting at 6:46 p.m. All in favor. Motion carried.