

Margaret E. Heggan Free Public Library of the Township of Washington

July 18, 2018 Meeting Minutes

Time and Place: The meeting of the Board of Trustees of the Margaret E. Heggan Free Public Library was called to order by Board Secretary David Bruce in the Conference Room at the Margaret E. Heggan Free Public Library, 606 Delsea Drive, Sewell, NJ on July 18, 2018, at 6:31 p.m.

Sunshine Law Statement: A notice was read that was published and posted according to the NJ Open Public Meetings Act.

Melinda Promise (Library Assistant) and Lindsey Ale (Library Shelver) were introduced to the Board as new part-time employees.

Quorum: Gary Breen, David Bruce, Carole McNaughton, Elizabeth Moore, Paula Smith, Jane Crocker

Also Present: Joseph Alacqua, Esq.; Sheila Mikkelson, Library Director; Dina Meddings, Board Secretary; Melinda Promise; Lindsey Ale

Absent: Mary Breslin; Roy Dawson; Barbara Julian; Mayor Joann Gattinelli; Nick Fazzio, Council Liaison

Minutes: It was moved by Gary Breen and seconded by Jane Crocker to approve the minutes of the June 2018 Board meeting. All in favor. Motion carried.

President's Report: Mary did not submit a formal report.

Treasurer's Report: Resolution No. 2018-21 was moved by Gary Breen and seconded by Paula Smith to authorize payment of all obligations on the July 2018 bill list, in the amount of \$116,554.85. All in favor. Passed unanimously.

Director's Report: Sheila further discussed the public bathroom renovation and suggested postponing the project until fall/early winter when the library can begin the application process for construction funds through the NJ Library Construction Bond Act. All board members were in agreement.

Cards were signed and will be sent to former board member Mike Allen on the loss of his wife and former board member Joanne Robertson on the loss of her mother.

Adjournment: It was moved by Gary Breen and seconded by Paula Smith to adjourn the meeting at 6:40 p.m. All in favor. Motion carried.