

WASHINGTON LAKE PARK AMPHITHEATER USAGE APPLICATION

TOWNSHIP OF WASHINGTON
DEPARTMENT OF MUNICIPAL SERVICES
P.O. Box 1106
TURNERSVILLE, NJ 08012
WASHINGTON LAKE PARK: 856-589-6427
PARK AND RECREATION: 856-589-3227

Date of Application:	Date of Event:	Day of Event:	Time of Event:	
Number of people attending function:		Name of Organization:		
Contact Person:		Main contact Number:	Alternate Number:	
Address:		City:	State:	Zip Code:
Purpose of Event:				
Insurance Requirement: To host a walk/run or any other type of event you must provide a certificate of insurance naming the Township of Washington, 523 Egg Harbor Road, Sewell, NJ 08080 as the certificate holder.				

WALK/RUN FEES

25-100 PARTICIPANTS	\$250.00
150-400 PARTICIPANTS	\$500.00
400-700 PARTICIPANTS	\$700.00
700-1500 PARTICIPANTS	\$1200.00
1500 OR MORE PARTICIPANTS	\$2000.00
A DEPOSIT OF \$250.00 WILL BE CHARGED TO RESERVE A DATE AND WILL NOT BE REFUNDED. HOWEVER, THIS DEPOSIT WILL COUNT TOWARDS PAYMENT FOR THE EVENT	
IF THE EVENT REQUIRES A PUBLIC WORKS EMPLOYEE TO OPERATE AMPHITHEATER AUDIO EQUIPMENT, A FEE OF \$65.00 PER HOUR WILL BE CHARGED AT A MINIMUM OF 3 HOURS.	

OTHER EVENT FEES

CHURCH SERVICE	\$250.00
SMALL GATHERING EVENT (50 TO 250 PARTICIPANTS)	\$250.00
LARGE GATHERING EVENT (250 PLUS PARTICIPANTS)	\$500.00
OTHER:	
A DEPOSIT OF \$250.00 WILL BE CHARGED TO RESERVE A DATE AND WILL NOT BE REFUNDED. HOWEVER, THIS DEPOSIT WILL COUNT TOWARDS PAYMENT FOR THE EVENT	
IF THE EVENT REQUIRES A PUBLIC WORKS EMPLOYEE TO OPERATE AMPHITHEATER AUDIO EQUIPMENT A FEE OF \$65.00 PER HOUR WILL BE CHARGED AT A MINIMUM OF 3 HOURS.	

FOR TOWNSHIP USE ONLY

Approved by: _____

Deposit Due: _____ Rental Fee Due: _____ Other Fees: _____ Total: _____

Deposit Fee Paid: _____ Date Paid: _____ Check # _____ Cash _____

Rental Fee Paid: _____ Date Paid: _____ Check # _____ Cash _____

Park Rental Agreement

The Township of Washington may cancel or deny the use agreement of any person, group, organization or association when it is determined by the Township Council, Mayor, or his/or her duly authorized designee that the proposed use of the park or facility will not be in the best interest of the township. Park user(s) not abiding by the rules and regulations contained herein may be suspended from use of the park or facility and all fees and deposits paid, forfeited. Future use of the Township parks and facilities may also be denied.

REFUNDS AND CREDITS: Park permit and fees are non-refundable; except for cancellations due to inclement weather. In the event of applicant illness or unexpected absence, or accidental overbooking by the township, applicants are eligible for a credit for a future rental up to the amount paid, provided a date is available or a full refund will be issued. It is the responsibility of the applicant to contact the scheduling department to cancel the reservation and request a credit/refund before the rental date. Failure to do so will negate any consideration for a credit or rescheduling.

RESPONSIBILITY FOR DAMAGES TO THE FACILITY AND EQUIPMENT: The use of nails, staples, screws, etc. on park walls, lights, or other facilities is not permitted. If the facility or any portion thereof, or any equipment shall be damaged, marred or defaced by the act, default or negligence of the renting party, his/her employee or employees, patrons, guest or any person admitted to the event by the renting party, the renting party will pay to the Township such sums as the Township shall determine to be necessary to restore the facility or such equipment to its condition prior to such damage. Payment will be required within thirty (30) calendar days.

TERMS OF THE RENTAL: Permits are immediately revocable – non-refundable if any individual or group willfully violates the terms of this facility reservation application or the Township of Washington Municipal Code, Ordinance Number 55-1991, Park Rules and Regulations. The renting party, his/her employee, patrons, guests or any person admitted to the event by the renting party; is responsible to comply with the Washington Township Municipal Code, Ordinance Number 55-1991 governing the use of parks, which are, but not limited to

1. The park is closed from 11:00pm to 6:00am
2. Prohibited activities; Alcohol, damaging or defacing property, weapons, fireworks, littering, soliciting, smoking.
3. No animals whatsoever are permitted in the park. Dogs are permitted in the dog park area only **(with valid license)**
4. No person shall engage in any disorderly conduct or behavior tending to the breach of the peace and interfering with the enjoyment of other persons in the park.
5. No person shall make or kindle a fire except in places designated for same such as the permanently situated charcoal grills in the park.
6. Driving on any area of the park other then designated roadways and parking lots is prohibited.
7. No person or group shall locate attractions including but not limited to, pony rides, dunk tanks, mechanical rides, and bounce tents on Township property without obtaining prior approval by the Township.
8. No person shall vend any food, merchandise, or product in any park.

CLEAN UP: It is the responsibility of the renting party to clean up decorations and debris from their event. In the event that excessive debris is left after the rental, a fee will be assessed for the clean up at a rate of no less than the Township’s direct cost.

I hereby certify that I have read and agree to abide by the rules and regulations set forth by the Township of Washington Municipal Code, Parks Rules and Regulations and Park Facility Reservation Application; and understand that failure to comply may result in the non-refundable cancellation of use. I agree, as a representative of the group or organization to hold the Township of Washington (“Twp.”) harmless, indemnify and defend Twp. And all of its officers, employees, servants, and agents serving as independent contractors in the role of the Twp. Engineer, Building Official, Building Inspector, or Twp. Attorney from any claim, demand, damage, liability, loss, cost, or expense, for any damage whatsoever, including but not limited to death or injury to any person and injury to any property, resulting from misconduct, negligent acts, or any of its officers, employees or agents in the performance of its agreement, except such damage as is caused by the sole negligence of Twp. or any of its officers, employees, servants, or agents.

THE TOWNSHIP OF WASHINGTON HAS THE AUTHORITY TO APPROVE APPLICATIONS, PARK RENTALS THAT ARE NOT CONFIRMED UNTIL THE APPLICATION HAS BEEN APPROVED IN WRITING BY AUTHORIZED AGENTS OF THE TOWNSHIP OF WASHINGTON. PERMITS ARE IMMEDIATELY REVOCABLE IF FALSE STATEMENTS WERE MADE WHEN RESERVING A FACILITY OR IF AN INDIVIDUAL OR GROUP WILFULLY VIOLATED ANY TOWNSHIP ORDINANCE, PARK RULES AND REGULATIONS. FEES WILL BE RETAINED IN THE EVENT THAT THE ACTIVITY IS TERMINATED DUE TO VIOLATION OF ANY TOWNSHIP ORDINANCE, RULES OR REGULATION, OR THE FALSIFICATION OF THE APPLICATION.

Signature _____ Date: _____