



TOWNSHIP OF WASHINGTON/GLOUCESTER COUNTY / MUNICIPAL BUILDING

523 EGG HARBOR ROAD, SEWELL NJ 08080

townshipnj.com

Phone:856-589-0520 ext. 231, 296, 229 or 245

Fax: 856-218-1473

LANDLORD REGISTRATION / CERTIFICATE OF OCCUPANCY INSPECTION

RENTAL PROPERTY INFORMATION:

Block: _____ Lot: _____ Qual: _____

DWELLING VACANT? Yes _____ No _____ Registration Inspection Annual Tenant Change

Property Address: _____ Type of Heat at Property: Oil Gas

If Fuel Oil Is Used Please Supply Dealer Name and Phone Number: _____

Single Family Duplex Condo Two-Family Mobile Home Twin Apartment Other

List Adult Occupants:

Minor Occupants

Minors Date of Birth:

LANDLORD INFORMATION: (P.O. Boxes are not sufficient)

Name of Owner: _____ Phone #: Day: _____

Address: _____ Eve: _____

Email Address: _____ Cell: _____

Partner: _____ Phone #: Day: _____

Address: _____ Eve: _____

Emergency Contact: _____ Phone #: _____

RENTAL AGENCY INFORMATION:

Name: _____ Phone #: Day: _____

Address: _____ Eve: _____

Maintenance Contact Person: _____ Phone #: Day: _____

Cell: _____

Attached Proof of Tenant Screening

Did not attach proof of Tenant Screening

Signature of Applicant

Date

Regulations as Per Chapter 185: Rental Property and Landlord Registration are available online at www.townshipnj.com

MUNICIPAL USE ONLY:

Inspection Date 1st _____ 2nd _____ 3rd _____

Fee: Amount: _____ Check#/Cash _____ Lock Box _____

RECEIVED:

Inspection Fee

\$70 Annually / Change of tenant; includes 1 re-inspection; add'l inspections to obtain passing CO \$50 each

Landlord Registration Fee

\$50 Annually 1-5 Units

\$100 Annually 6-10 Units

\$175 Annually 11-25 Units

\$250 Annually 26+