

RESOLUTION R033-2021

**WASHINGTON TOWNSHIP
GLOUCESTER COUNTY**

**RESOLUTION AUTHORIZING TOWNSHIP CLERK PETTY CASH FUND
IN THE AMOUNT OF \$500.00 FOR THE YEAR 2021**

WHEREAS, N.J.S.A. 40A:5-21 authorizes establishment of a petty cash fund; and


WHEREAS, it is the desire of the Township Council of the Township of Washington, County of Gloucester, that said fund continue to be established under the control of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, County of Gloucester, that:

1. **Colette Bachich**, Chief Financial Officer, is the appointed custodian of the petty cash fund for the Township of Washington, County of Gloucester.
2. As the appointed custodian of the petty cash, she is authorized and permitted to reopen the Petty Cash fund in the amount of \$500.00 pursuant to N.J.S.A. 40A:5-21.
3. Such funds shall be issued to the Township Clerk, **Christine Ciallella**, to pay small miscellaneous expenses not to exceed \$500.00 and maintained in accordance with laws, regulations, and appropriate accounting procedures governing its operations.
4. The Petty Cash fund shall remain open until December 31, 2021.

BE IT RESOLVED, that a copy of the resolution be forwarded to the CFO, Administrator, and the Township Clerk for their records.

TOWNSHIP OF WASHINGTON

By: 
Sean Longfellow, Council President

I, Christine Ciallella, do certify this to be a true copy of Resolution **R033-2021** adopted by the Township of Washington, Gloucester County, at the regular meeting held on January 4, 2021 and shall take effect immediately.

By: 
Christine Ciallella, RMC
Township Clerk

Members	Motion	Second	Ayes	Nays	Abstain	Absent	Recuse
DellaPia			✓				
Williams	✓		✓				
Bennett			✓				
Dougherty		✓	✓				
Longfellow			✓				