

**RESOLUTION R247-2021**

**WASHINGTON TOWNSHIP  
GLOUCESTER COUNTY**

**RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE  
WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK  
MANAGEMENT PLAN'S TIER ONE REQUIREMENTS**

*WHEREAS*, the Township of Washington is a member of the Gloucester County JIF which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

*WHEREAS*, through its membership in the Gloucester County JIF, the Township of Washington enjoys cyber liability insurance coverage to protect the Township of Washington from the potential devastating costs associated with a cyber related claim; and

*WHEREAS*, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

*WHEREAS*, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Township of Washington; and

*WHEREAS*, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Township of Washington to claim a reimbursement of a paid insurance deductible in the event the member files a claim against the Township of Washington's cyber insurance policy, administered through the Gloucester County JIF and the Municipal Excess Liability Joint Insurance Fund;

*NOW, THEREFORE, BE IT RESOLVED*, that the Township of Washington does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 1 of the NJ MEL Cyber Risk Management Plan;

- Information Backup**
- Password Management**
- Security Patches and Updates**
- Email Warning**
- Defensive Software**
- Incident Response Plan**
- Security Awareness Training**
- Technology Practice Policy**
- Government Cyber Membership**

*BE IT FURTHER RESOLVED*, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

**BE IT FURTHER RESOLVED**, this Resolution was duly adopted by the Township of Washington at a public meeting held on September 22, 2021.

TOWNSHIP OF WASHINGTON

By:   
Sean Longfellow, Council President

I, Christine Ciallella, do certify this to be a true copy of Resolution **R247-2021** adopted by the Township of Washington, Gloucester County, at the regular meeting held on September 22, 2021 and shall take effect immediately.

By:   
Christine Ciallella, RMC, CMR  
Township Clerk

Members	Motion	Second	Ayes	Nays	Abstain	Absent	Recuse
DellaPia		X	X				
Williams			X				
Bennett	X		X				
Dougherty			X				
Longfellow			X				